

CITY COUNCIL - 14 MAY 2012

REPORT OF THE LEADER

EXECUTIVE APPOINTMENTS, REMITS AND FIRST MEETINGS – 2012-2013

1 SUMMARY

- 1.1 In my capacity as Leader of the Council, I have set out in this report my appointment of Portfolio Holders, their remits and other executive appointments for 2012-2013.
- 1.2 In May 2011 I was elected Leader for a term of four years, and I then appointed Councillor Graham Chapman as Deputy Leader, also for a term of four years. This report therefore only concerns the appointment and remits of Portfolio Holders and Executive Assistants.
- 1.3 Appendix One identifies my appointments to the positions of Portfolio Holder and Executive Assistant.

Appendix Two identifies my delegations to the remits of the Portfolio Holders and Executive Assistants.

Appendix Three identifies the membership, terms of reference and first meeting dates of the Executive Board and the Executive Board Commissioning Sub Committee.

2 RECOMMENDATION

It is recommended that Council notes the following:

- 2.1 the appointments of Councillors as Portfolio Holders and Executive Assistants as detailed in Appendix One;
- 2.2 the remits of Portfolio Holders and Executive Assistants as detailed in Appendix Two;
- 2.3 the membership, terms of reference and first meeting date of the Executive Board and Executive Board Commissioning Sub Committee as detailed in Appendix Three.

3 REASONS FOR RECOMMENDATIONS (INCLUDING OUTCOMES OF CONSULTATION)

- 3.1 To ensure that the Executive appointments, remits and their first meetings for 2012-2013 are noted.

4 OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS

- 4.1 None.

5 FINANCIAL IMPLICATIONS (INCLUDING VALUE FOR MONEY)

- 5.1 None.

6 RISK MANAGEMENT ISSUES (INCLUDING LEGAL IMPLICATIONS, CRIME AND DISORDER ACT IMPLICATIONS AND EQUALITY AND DIVERSITY IMPLICATIONS)

- 6.1 None.

7. EQUALITY IMPACT ASSESSMENT (EIA)

- 7.1 An EIA is not required as the report does not relate to new or changing services or policies.

8 LIST OF BACKGROUND PAPERS OTHER THAN PUBLISHED WORKS OR THOSE DISCLOSING CONFIDENTIAL OR EXEMPT INFORMATION

- 8.1 None

9 PUBLISHED DOCUMENTS REFERRED TO IN COMPILING THIS REPORT

- 9.1 Executive Arrangements report – 13 December 2010, and the minutes of that meeting.
- 9.2 Minutes of the meeting of the City Council on 23 May 2011

**COUNCILLOR JON COLLINS
LEADER OF THE COUNCIL**